



PARENTS/CARERS AND VISITORS CODE OF CONDUCT

Review Date: September 2026
Agreed after consultation with the Local Governing Body and
Parents Forum: September 2019

Respect, Compassion, Courage, Responsibility

Code of Conduct for Parents, Carers and Visitors

At Halsford Park School, we believe that educating our children is a partnership between staff, parents, carers, and the wider community. We value strong, positive relationships and encourage families to be active in school life.

Our **Core Values** are for everyone in our school community—children and adults alike. We ask that all parents, carers, and visitors support these values by behaving in a respectful and responsible way, both on school grounds and during trips or events.

To help keep our school safe and welcoming, please follow our expectations.

Guidance

We ask parents, carers and visitors to show respect and consideration for our diverse families and communities by:

- Promoting and demonstrating the school's four Core Values: **Respect**, **Responsibility**, **Compassion** and **Courage**.
- Being a good role model on and off school premises
- Speaking respectfully to and about others—no intimidation or offensive comments
- Contacting teachers (not other children or parents) about any concerns
- Reporting concerns to staff or the leadership team
- Ensuring children arrive on time
- Respecting school property and keeping the site tidy
- Walking bikes and scooters into school grounds
- Not bringing pets onto school ground unless for educational purposes with prior permission of the school or if you have a registered assistance dog.
- Keeping dogs away from the gates, especially if noisy or excitable
- Ensuring children are supervised in the playground before and after school hours.

Unacceptable Behaviour

The following behaviour on the school premises or on school trips are not acceptable and may lead to further action:

- Disrupting school activities
- Aggressive or offensive language or behaviour
- Use of language of a prejudicial nature including, but not limited to, homophobia, racism, nationalism & negative religious comments.
 - Threats or physical aggression towards anyone, this includes physical punishment of your own child on school premises.
 - Damaging school property
 - Sending abusive messages (email, text, social media)
 - Using discriminatory or prejudiced language
 - Disciplining other people's children

- Being under the influence of alcohol or drugs on school grounds. (Alcohol may only be consumed during authorised licenced events).
- Smoking or vaping near the school

Use Social Media Responsibly

We understand that many parents use social media to stay informed and connected. We ask that you:

- **Think before you post** – be respectful and constructive
- Do not use social media to complain, criticise or spread negativity about the school, staff, parents or children
- Follow the proper channels if you have a concern:
 1. Speak to the class teacher
 2. Contact the Headteacher or Senior Leadership Team
 3. Use the school's complaints procedure (available on our website)

We take very seriously inappropriate use of social media by a parent to publicly humiliate or criticise another parent, member of staff or child.

Examples of online activity which the school considers inappropriate:

- Posting photos or videos of children without permission
- Abusive or personal comments about staff, governors, children or other parents.
- Publicly challenging school policies or decisions
- Defamatory, offensive or derogatory comments regarding the Trust, its schools or any of the pupils/parents/staff/governors at the schools on Facebook or other internet sites.
- Emails circulated or sent directly with abusive or personal comments about staff or children.
- Using social media to publicly challenge school policies or discuss issues about individual children or members of staff.
- Threatening behaviour, such as verbally intimidating staff.
- Using offensive or obscene language or images.
- Breaching school security and safeguarding procedures.

Our school takes its safeguarding responsibilities seriously and will deal with any reported incidents appropriately in accordance with our Safeguarding Policy, available on the school website.

Parking safely around School

To keep everyone safe and respect our neighbours, please:

- Drive carefully near the school
- Keep the zig-zag area clear at all times
- Don't park on pavements, grass, corners, or block driveways
- Switch off your engine when waiting
- If parking is difficult, park further away and walk

The Headteacher and Governors may prohibit any person from entering the school grounds in order to safeguard our school community. Adverse behaviour may be reported to the appropriate authorities. It is important for parents and carers to make sure any persons collecting their children are aware of this code of conduct.

Thank you for continuing to work alongside our school. Together we create a positive and uplifting environment not only for the children but also for all who work at and visit our school.