



Halsford Park Primary School

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Mrs Claire Spencer – Headteacher

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6th September 2024

Dear Parents and Carers,

I hope that you and your families have enjoyed a wonderful Summer break together and that the children have enjoyed the start of the Autumn term, settling in to their new classes. We are delighted to welcome our new Early Years children today; I am sure they will have a fabulous start to their primary journey with us.

Welcomes!

Welcome also to some new pupils who have joined us this academic year from other schools. We are delighted that you have joined the Halsford Park family.

I would also like to welcome some of our new staff to the team: Miss Lucinda Skepper who is teaching in Year 2 and Teaching Assistant Miss Sammie Murphy who is based in Year 5. I'd like to welcome Mrs Mandy Parnell back to the cleaning team also. I sure you will join me in welcoming them to our school community.



**MISS SKEPPER-
YEAR 2 TEACHER**



**MISS MURPHY-
YEAR 5 TA**



**MRS PARNELL-
TRUST CLEANER**

Key Stage 1 Trim Trail

As I sure you have noticed when walking down the drive that our new Key Stage 1 Trim trail has been built over the summer holidays. I want to thank the PTA, especially Lou Roach for their tireless work in funding the project as well as the whole school community for supporting any fundraising campaigns over the last couple of years that it has taken to save for the project. Thank you also to our fantastic Premises team Mr Beal and Mr Bulford (Trust Premises Manager) for overseeing the project. The children have already enjoyed this new addition to play and lunchtimes.



Attendance and Punctuality

You may recall I wrote to you at the end of term to inform you that the Department for Education has changed its guidance on attendance for all schools. These changes are effective from 1st September with the aim to improve school attendance nationally. The updates include increased fines for unauthorised absence, changes to timescales in which fines can be occurred and for which they can be paid by and the introduction for schools to send 'notices to improve'. As a result, we have updated our Attendance Policy to reflect these changes. Please see our attendance and sickness information page on our website:

<https://halsfordparkprimaryschool.co.uk/attendance-sickness-information/>

Please be reminded that the time that the children should be in school is 8:40am, however please note we will be shutting the gates by 8.45am so please ensure your child has arrived by then so they are ready to start the day with their peers, maximising learning time and alleviating any worry of being late/missing out.

Key Dates

I am mindful there is often a lot of information to take in at the start of the year so for your ease, please can I draw your attention to a few key documents to (re)read:

- The Whole School Year Overview – A overview for key events/assessments we plan over the year: <https://halsfordparkprimaryschool.co.uk/wp-content/uploads/2024/09/HP-Parents-Overview-for-the-Year.pdf>
- PE Events- Autumn Term- An overview of potential sporting events over the year. This is updated termly once received by Mid Sussex Active. <https://halsfordparkprimaryschool.co.uk/school-sports/>
- The Halsford 100 – an overview of the 100 enrichment opportunities children can have at our school. <https://halsfordparkprimaryschool.co.uk/wp-content/uploads/2024/09/The-Halsford-One-Hundred-2024-25.pdf>
- Homework Guide – this will be explained in our 'Welcome to Year Group meetings' (see separate letter attached)- <https://halsfordparkprimaryschool.co.uk/wp-content/uploads/2024/09/Homework-learning-leaflet-for-parents-and-carers-Updated-Autumn-24.pdf>
- Parents and Carers Code of Conduct – which includes about parking expectations around the school site- <https://halsfordparkprimaryschool.co.uk/wp-content/uploads/2024/09/Halsford-Park-Parent-Carer-Code-of-Conduct-2024-2025.pdf>

School Uniform

We understand that buying school uniform with the Halsford Park logo can be more expensive than buying elsewhere. Therefore, as long as your child is wearing a plain purple jumper/ cardigan or a plain white t-shirt for PE (with no other logo), then they will be wearing the clothing they need to attend Halsford Park Primary School. Please note that our PTA run a second hand uniform shop, which can be found online at <http://www.tinyurl.com/UniformHP>

I am very much looking forward to sharing your child's successes with you over the course of the year.

Kindest regards



Mrs Claire Spencer- Headteacher

Dates for your Diary

September	
18 th	Welcome to Year Group Yr1, 2, 3, 4, 5 & 6
23 rd	Inclusion Parent Forum 1.30pm
24 th	Parents' Forum Meeting 9.05am- All Welcome
27 th	Individual Photographs- Whole School
October	
4 th	Early Years Meeting- PM
14 th -16 th	Year 6- Windmill Hill Residential
25 th	Last Day of Term
28 th -1 st	HALF TERM BREAK
November	
4 th	INSET Day- School Closed to Children
5 th	Return to School
5 th - 8 th	No Teacher Led Clubs
5 th & 7 th	Family Learning Conference