



Halsford Park Primary School

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10th January 2025

Dear Parents and Carers,

Children in Year 5 going to Windmill Hill in Year 6

I am writing to inform you that it is a Halsford Park tradition to take Year 6 on an outward bound and adventurous activities Residential 3 day trip. We will be attending the PGL Centre at Windmill Hill in Hailsham from Monday 13th October to Wednesday 15th October 2025. Children look forward to this opportunity and for many it is the highlight of their last year in Primary School. The friendships formed and the opportunities to work together created during this residential, are a great advantage to the children and a lifelong memory to treasure.

The Year 6 team have provided a PowerPoint that gives an overview of the facilities, which is attached along with this letter. More information will be shared as we get nearer the date of the trip. If you have any specific questions regarding your child, please contact your child's class teacher who can speak to you on an individual basis.

The cost of the trip is likely to be in the region of £270 which includes accommodation and 3 hot meals per day. This will be confirmed once we have firm numbers of those wishing to attend. At this stage we are asking for a non-refundable deposit of £50 per child. You may be aware that we ask for the rest of the payments in instalments, this is to help spread the cost of paying for some of the more expensive school trips. Although the contribution is voluntary, we must point out that these activities cannot take place unless all parents, who are able to, are willing to contribute. If you feel you will be unable to meet the cost of this trip, please speak to your class teacher or Mrs Spencer in confidence.

Please complete the Google form here <https://forms.gle/3Dm7nKLZvYQcGrLh6> and indicate if your child will or will not be attending and make payment of the deposit on our School Gateway <https://login.schoolgateway.com> by Friday 21st February. Moreover, if you do not wish your child to attend, please note that unless ill, no other absence over these days will be authorised as our aim is for as many pupils as possible to benefit from this fantastic experience.

We do need to advise that if we don't receive the consent and deposit, it is very likely that a place may not be available for your child at a later date however please come and talk to us if you have any questions.

Yours sincerely,

Mr Stepney Mr Busse

Year 6 Teachers