



Transition 2025/26

What do we want?

- To reduce feelings of anxiety and worry for all children and families.
- Children and families to know who their new teacher/s is going to be.
- Children to form an initial connection with their new teacher/s.
- For information to be shared between the current and new class teacher to support the child.

Transition – what will we do in 2025/26?

Meet my teacher sheet sent to all children before they meet their new teacher

Transition assembly –
Monday 30th June

Conversations
with specific
parents (SAFS)

New teacher/s will
visit children in their
current classroom.

Moving up afternoon
to meet new teacher/s
– Wednesday 2nd July

Letter sent to parents on
Friday 27th June to inform of
new class teacher/s and
location of new classroom.
Children will be told in school.

Social story with
photographs of key adults
and the new classroom for
all learners -
3rd September

Information about
learners shared at
handover between
teacher/s

Postcards sent to all members
of the class. These will be given
out before the end of term so
parents can decide when to
share with children. We
suggest WB 18th August.

Social story sent home
(personalised SEND) –
Monday 21st July

Transition for Year 6

Visit to school from their
secondary schools.

Year 6 leavers gift from PTA

Visit day/s to their secondary school
Imberhorne – 2nd July
Sackville – 2nd 3rd 4th July

If your child is attending an alternative school,
please advise us of their visit day/s

Year 6 leavers assembly –
Tuesday July 22nd July –
arrangements TBC.

Year 6 children invited to
have T-shirts and books
signed on the last day of
term – Tuesday 22nd July

Year 6 leavers year book

Example of teacher page from 2025/26

Welcome to 6CB.

My teacher will be Mr Busse. Yay!



I am thrilled to be your new teacher!
My favourite subjects are Maths and P.E.

Your new classroom is upstairs at the end of the corridor on the left hand side.

A little bit about Mr Busse

I can't wait to get started on some great learning in September! We have so much to do and it promises to be a fantastic journey.

Here is a little bit of information about me: I enjoy playing a range of sports such as football and squash and have recently started 'playing' golf to an inconsistent standard. I like to listen to a lot of podcasts about health and fitness as well as sport. I hope you have a wonderful summer. Be well and I can't wait to get to know you all in September!

To help the children get to know their new teacher, we will send home a 'Meet the teacher' sheet. This will be sent on Tuesday 1st July in preparation. These are previous examples.

Welcome to 1MS

My new teacher is
Mrs Sloane.



A Little bit about Mrs Sloane.

Hello children. I am so excited to be teaching you in Year 1. I have two daughter's, Mia who is 21 and Freya who is 18. They are both taller than me! I have two cats, one is called Penny and the other one is Daisy. They are sisters and they both love to wake us up in the middle of the night by trying to tickle our toes! I really enjoy bike riding, swimming and reading. My favourite books are the Harry Potter stories. Mr Sloane loves to watch Crystal Palace and sometimes I go with him to watch them play. My favourite place to visit is Cornwall, I love to go in the sea and swim or paddle board but I do have to wear a wetsuit because it can get very cold! My favourite food is Wagamamas ! I am so excited to be teaching you and getting to know more about all of you!

My new class is called 1MS and it is opposite the entrance to the Key Stage One playground.





Halsford Park - Transition timeline Summer and Autumn Term 2025



Children in Early Years to Year 5

Summer Term 2025

Transition activity	When will this happen?	Further information
Early Years secret missions	WB 16 th June – ongoing	The children will begin to visit the year 1 classrooms and spaces to familiarise themselves with the areas.
Year 2 visit Key Stage 2	WB 23 rd June - ongoing	The children will visit the Key stage 2 areas to familiarise themselves. This will include the classrooms and playground as well as practising walking in through Key Stage 2 so they know where to go when they return in September.
Children and parents told who the new class teacher/s will be	Friday 27 th June	Children will be informed in the afternoon about who their new teacher/s and parents will be notified via email in the afternoon. We will also send a social story about meet the teacher afternoon for you to share at home.
Transition assembly	Monday 30 th June	Miss Loftus will lead a whole Key stage assembly, sharing things that will be the same in school and things that will be different in preparation for meet the teacher afternoon. This will be sent to parents/carers after the assembly so they can also see the content and discuss at home.
Classroom visits	WB 30 th June – ongoing	Teachers will visit the children in their existing classroom over the course of the week to familiarise themselves with in class provision and get to know them.
Meet my teacher sheet sent to all children	Tuesday 1 st July	Children will bring home their sheet which will tell them about their new teacher/s so they can find out a little more about them before they meet them.
Meet my teacher/s afternoon	Wednesday 2 nd July	Children will spend time with their new class teacher/s in their new classroom.
Personalised social stories for identified learners	Monday 21 st July	This will have photographs of key areas to help the child familiarise themselves and have pictures of key adults that they will be working with.
Postcard sent	Monday 21 st July	We would advise to open week beginning 26 th August, however as we know all children are