



**Halsford Park Primary School**

Manor Road, East Grinstead,

West Sussex, RH19 1LR

Tel: 01342 324643

**Mrs Claire Spencer – Headteacher**

officehp@partnersinlearning.co.uk  
www.halsfordparkprimaryschool.co.uk

13<sup>th</sup> December 2024

Dear Parents and Carers,

**Year 4 Visit to Hindleap Warren 19<sup>th</sup> – 21<sup>st</sup> March 2025**

As you are aware we have planned a residential trip for Year 4 to take place in March next year. We have arranged a 3 day residential to Hindleap Warren at Wych Cross, a local outdoor adventure activity centre. Year 4 learners will be able to participate in activities which may include Archery, Orienteering, Abseiling, Tunnelling and a Team Challenge all within the beautiful grounds of Hindleap Warren. Children are expected to arrive at school at normal time for registration. We will leave school at 11.30am on Wednesday 19<sup>th</sup> March 2025 and travel by coach to the centre where we will embark on three days of activities with two overnight stays. We will return by coach to school at approximately 2.30pm on Friday 21<sup>st</sup> March and finish the day at school. We appreciate that some children are yet to spend a night away from their parents and therefore feel this opportunity could provide essential preparation for their Year 6 residential trip to Windmill Hill. Please note, we will go through all final arrangements nearer the time.

The cost of the visit will be £245.00 per child and includes the coach, food, overnight accommodation and all of the activities which will be run by fully trained centre staff. Although the contribution is voluntary, we must point out that these activities cannot take place unless all parents, who are able, are willing to contribute. If you have any concerns about meeting the cost, please feel free to make a confidential appointment to speak to Mrs Spencer.

We have already had a deposit payment of £50 which secured a place for your child on this visit. We do understand that meeting the costs can be difficult so payment for the trip can be made by instalments as shown below or in full. The remaining balance of £195.00 per child can be paid in the following instalments, (this is only an approximate guide, you may pay any amount as long as the requested instalment amount has reached the school by the dates shown below).

**£50 by December 31<sup>st</sup> 2024**

**£50 by January 31<sup>st</sup> 2025**

**£50 by February 28<sup>th</sup> 2025**

**£45 by March 18<sup>th</sup> 2025**

**Final payment must be received by Tuesday 18<sup>th</sup> March 2025**

The instalments will be available to pay via School Gateway <https://login.schoolgateway.com>. The payment plan will be open from today if you wish to start paying early.

We very much hope that your child will be taking part in what promises to be an action packed adventure!

We would also like to invite you to a meeting regarding the trip on **Thursday 23rd January 2025, at 2.30pm in the KS2 hall**. At this meeting, we will tell you more about the arrangements and also answer any questions you may have. We hope you will be able to join us.

Yours sincerely,

Mrs Newell     Mrs Wilcox