



2nd September 2026

Dear Parents and Carers,

I hope you and your families will have enjoyed a wonderful summer break, and that the children will have a positive start to the Autumn term as they settle into their new classes.

We will be especially delighted to welcome our new Early Years children on Monday 7th September. We are confident that they will have a fantastic start to their primary school journey with us, and we will look forward to seeing them grow, learn and thrive as they begin this exciting new chapter.

We look forward to welcoming all our children back and to a happy, successful and rewarding Autumn term ahead.

A Warm Welcome!



We're also pleased to welcome several new pupils who have joined us this academic year from other schools. We're delighted to have you as part of the Halsford Park family.

In addition, please join us in welcoming Mrs Drina Healy who is teaching 5 Attenborough this year.

Farewell and Best Wishes

Over the summer, we said goodbye to Mrs Jo Rose, who right at the end of term secured a new position at a Secondary School. We wish her the best in her new role. As a result, we have a full time Teaching Assistant position advertised and I hope to update you on.

Attendance and Punctuality:

The Department for Education continues to prioritise attendance and punctuality in all schools. Please ensure you are familiar with our [Attendance Policy](#) and visit our [Attendance and Sickness Information Page](#) on the school website for further details and remember that no holiday requests or visits abroad in term time will be authorised.

Arrival time reminder:

Children should arrive at school by 8:40am. Please note that gates will close promptly at 8:45am. This ensures all pupils start the day on time with their peers, maximising learning time and helping to reduce any stress caused by lateness. As always, please can I remind you that children must not play on or touch the gate.

Welcome to the Year Group Years 1-6 sessions: Wednesday 16th September 3.30-4pm and/or 4-4.30pm

Every September the year group teachers lead a face to face 30-minute session for parents/carers to provide information about the year ahead including the curriculum, timetable and homework. We run two sessions to enable those with more than one child to attend two sessions. We will send a reminder with which classroom each session will run in nearer the time. There is no need to book. Please note we run a separate Early Years 4 week in session for parents to enable time for the children to settle into the school routine first.

Key documents

I am mindful there is often a lot of information to take in at the start of the year so for your ease, please can I draw your attention to a couple key documents to (re)read:

- [The Whole School Year Overview](#) – A overview for key events/assessments we plan over the year.
- [Parents and Carers Code of Conduct](#) – which includes about parking expectations around the school site.
- School and Family Agreement – see letter attached. Please ensure you go through this with your child/ren and sign the linked Google form to say you agree with this. Thank you
<https://forms.gle/n4jppvV583KGYNdD6>

School Uniform

We understand that purchasing uniform items with the Halsford Park logo can sometimes be more expensive. To support families, we want to clarify our uniform expectations:

As long as your child is wearing a plain purple jumper or cardigan and a plain purple t-shirt for PE (with no other logos), they will be appropriately dressed to attend Halsford Park Primary School. As agreed, any white logoed PE t-shirts can still be worn until grown out of.

Additionally, our PTA runs a second-hand uniform shop, offering good-quality items at affordable prices. You can browse and purchase online at: www.tinyurl.com/UniformHP

I am very much looking forward to sharing your child's successes with you over the course of the year.

Kindest regards



Mrs Claire Spencer- Headteacher

Dates for your Diary

September	
7 th	New Early Years- Start School
16 th	Welcome to Year Group Yr1, 2, 3, 4, 5 & 6
25 th	Individual Photographs- Whole School
29 th	Family Forum- 9.05am- all welcome
October	
8 th	Early Years Meeting- PM
19 th -21 st	Year 6- Windmill Hill Residential
23 rd	INSET Day- Closed to Children
24 th	Last Day of Term
24 th -1 st	HALF TERM BREAK
November	
2 nd	INSET Day- School Closed to Children
3 rd	Children return to School
3 rd – 6 th	No Teacher Led Clubs
3 rd & 5 th	Family Learning Conference
23 rd	Whole School Flu Vaccinations
24 th	Family Forum- 9.05am- all welcome