



Parent Forum – 23rd June 2026

Moving on and moving up 2026/27

What do we want?

- To reduce feelings of anxiety and worry for all children and families.
- Children and families to know who their new teacher/s is going to be.
- Children to form an initial connection with their new teacher/s.
- For information to be shared between the current and new class teacher to support the child.



Moving on and moving up – what will we do in 2026/27?

Meet my teacher sheet sent to all children before they meet their new teacher

Transition assembly – Monday 29th June

Conversations with specific parents (SAFS)

New teacher/s will visit children in their current classroom.

Moving up afternoon to meet new teacher/s – Wednesday 1st July

Letter sent to parents on Friday 26th June to inform of new class teacher/s and location of new classroom. Children will be told in school.

Social story with photographs of key adults and the new classroom for **all** learners - 1st September

Information about learners shared at handover between teacher/s

Year group letter to be sent to all members of the year group from the year group team. These will be given out before the end of term so parents can decide when to share with children. We suggest WB 17th August.

Social story sent home (personalised SEND) – Monday 20th July

Moving on and moving up - Year 6

Visit to school from their secondary schools.

Year 6 leavers gift from PTA

Visit day/s to their secondary school
Imberhorne – 1st July
Sackville – 1st 2nd 3rd July

If your child is attending an alternative school,
please advise us of their visit day/s

Year 6 leavers assembly –
Wednesday July 22nd July –
arrangements TBC.

Year 6 children invited to
have T-shirts and books
signed on the last day of
term – Wednesday 22nd July.

Year 6 leavers year book

Example of teacher page from 2025/26

Welcome to Year 1!

My new class is called Sharratt Class and my teachers will be Miss Thomas and Mrs Sears. Miss Thomas will usually be teaching Monday, Tuesday and Wednesday and Mrs Sears will be in on Thursday and Friday each week. My new classroom is near the KS1 playground door.



Our class is named after Nick Sharratt, a British author and illustrator. One of his most well known books is Shark in the Park!

A little bit about Miss Thomas

Hello! I am so excited to be your new teacher! Here is a little bit of information about me. I have a daughter called Mae who is 1 years old. She loves animals (and so do I!) so we spend lots of time visiting different farms and zoos looking at all the animals. I love reading books, going swimming, and dancing. I also enjoy listening to music, and often put music on in the classroom. I have lots of great songs to help us with our learning that I can't wait to share with you! I am looking forward to hearing about all the things you love doing. I can't wait to be your teacher in September.



A little bit about Mrs Sears



I have worked at Halsford Park for many years and have taught in most year groups of the school at some point in that time. I am really looking forward to being your class teacher on Thursdays and Fridays and getting to know you. Here is a little bit about me. I have two children called Alex and Nathan. Alex is 11 and Nathan is 8. I love all animals, except spiders and snakes; my favourite animal is a cat. I like to take part in many sports - some of my favourites are netball, swimming and tennis. I look forward to getting to know you all in September.

To help the children get to know their new teacher, we will send home a 'Meet the teacher' sheet. This will be sent on Tuesday 30th June in preparation. These are previous examples.

Welcome to Year 5



My new class is called Anning and is upstairs, in KS2.

Who was Mary Anning?

Mary Anning was a famous fossil hunter who lived over 200 years ago in England. You would have learnt about her in Year 2. She discovered important dinosaur bones, including the first ever ichthyosaur skeleton when she was just a child! Her work helped scientists learn more about prehistoric life, even though she didn't always get credit at the time because she was a woman.

Did you know, '*She sells seashells by the seashore.*' was inspired by Anning?

This is because she sold fossils on the beach to help her family.



My new teacher is Mr. Garcia and our class will be known as 5 Anning!

A little bit about Mr. Garcia:

Hello, children! I am really looking forward to being your new teacher!

We are going to have an exciting year together, filled with new learning, fun activities, and lots of opportunities to grow and try new things. I can't wait to get to know each of you and find out more about what you enjoy and what makes you unique. Here is a little bit of information about me:

I live in Lindfield (not too far from East Grinstead). My hobbies are going to the cinema, swimming and travelling. My favourite food is sushi! In fact, I love it so much that a few years ago, I travelled all the way to Japan just to eat some! Some of the coolest places I've been to are Beijing and California, and I hope to explore more exciting places in the future.

I love animals, and if I could be any animal, I'd be a dolphin because I love the sea and swimming freely.

I was born in Spain, very near the sea – this is probably why I love the ocean so much and always feel happy by the coast.





Halsford Park - Transition timeline Summer and Autumn Term 2026



Children in Early Years to Year 5

Summer Term 2026

Transition activity	When will this happen?	Further information
Early Years secret missions	WB 15 th June – ongoing	The children will begin to visit the year 1 classrooms and spaces to familiarise themselves with the areas.
Year 2 visit Key Stage 2	WB 22 nd June - ongoing	The children will visit the Key stage 2 areas to familiarise themselves. This will include the classrooms and playground as well as practising walking in through Key Stage 2 so they know where to go when they return in September.
Children and parents told who the new class teacher/s will be	Friday 26 th June	Children will be informed in the afternoon about who their new teacher/s and parents will be notified via email in the afternoon. We will also send a social story about meet the teacher afternoon for you to share at home.
Transition assembly	Monday 29 th June	Mrs Spencer will lead a whole Key stage assembly, sharing things that will be the same in school and things that will be different in preparation for meet the teacher afternoon. This will be sent to parents/carers after the assembly so they can also see the content and discuss at home.
Classroom visits	WB 29 th June – ongoing	Teachers will visit the children in their existing classroom over the course of the week to familiarise themselves with in class provision and get to know them.
Meet my teacher sheet sent to all children	Tuesday 30 th June	Children will bring home their sheet which will tell them about their new teacher/s so they can find out a little more about them before they meet them.
Meet my teacher/s afternoon	Wednesday 1 st July	Children will spend time with their new class teacher/s in their new classroom.
Personalised social stories for identified learners	Monday 20 th July	This will have photographs of key areas to help the child familiarise themselves and have pictures of key adults that they will be working with.
Letter sent	Monday 20 th July	We would advise to open week beginning 20 th August, however as we know all children are different, parents can choose when they feel this will be most suitable for their child.

Halsford Park

Moving on and moving up 2026/2027

Bring on the new
school Year!



Halsford Park
Primary School

JUNE

- Enjoy the last few weeks in your current class.
- Have fun with your friends and the adults in school.

Friday 26th June - you will find out who your new teacher is going to be and which classroom you will be in.

Monday 29th June - Mrs Spencer will lead a special assembly to help you get ready for meeting your new teacher.

Tuesday 30th June - you will take home a meet the teacher sheet so you get some insider information about your new class teacher.

JULY

Wednesday 1st July - Spend the afternoon with your new class teacher and support staff. You will also be in your new classroom so you get to have a look round.

- Find out a little more about things that you will be doing in your new year group.
- Take home old school books to celebrate your learning.
- Practice the route to your new classroom so you know where to go in September.

School ends on Wednesday 22nd July.



SUMMER HOLIDAYS

- Spend time with friends and family
- Try new hobbies and make new memories!
- Read for fun! Maybe try a new book or two.
- Look after your wellbeing and get plenty of rest.



AUGUST

(Last 2 weeks)

- Begin to get organised
- Get your school clothes ready and make sure everything is labelled.
- Set yourself up for success!
- Establish routines and good sleep habits ready for the start of term.
- Think positive - you can do it!
- Remember to open your letter in the week beginning 18th August too!

**YOU
CAN
DO IT!**