



**Halsford Park Primary School**

Manor Road, East Grinstead,

West Sussex, RH19 1LR

Tel: 01342 324643

**Mrs Claire Spencer – Headteacher**

[officehp@partnersinlearning.co.uk](mailto:officehp@partnersinlearning.co.uk)

[www.halsfordparkprimaryschool.co.uk](http://www.halsfordparkprimaryschool.co.uk)

Dear Parents and Carers

**Sports Day – Thursday 21st May 2026 (reserve day if required Wednesday 17<sup>th</sup> June 2026)**

We are very pleased to inform you that this year we will be having our Sports day, on the field, on Thursday 21<sup>st</sup> May 2026, between the hours of 9.20am and 12.00 followed by a picnic lunch. During this time, family members are invited to watch their children take part in a range of sporting activities. Please see the attached booklet stating the order of activities your child will take part in and where they will be on the field. **Please be aware that they might not be with their class teacher for the day but the teacher in the other year group class.** Your child should be able to tell you which teacher they are with as we will go through everything with the children and have special story books available to help prepare them. During the sports day we ask that you do not encourage your child to come and sit with you. It is important that the teacher knows where they are and also so they don't miss their event. There will be plenty of time during the picnic for you to be with your child.

Your child will be competing for their House team: **Earth, Fire, Air or Water**. It would be really appreciated if you could provide a t-shirt, sash or ribbon of that colour for Sports Day. Your child should come dressed in their PE kit and colour of their house on the day - e.g **blue** if in **Team Water**, the children will stay in their PE kit for the rest of the day. If you are unsure of your child's team and colour please speak to your child's class teacher. Please can you also ensure your child has a water bottle in school as well as a hat and sun cream on if the weather is hot.

The school will be providing their normal hot dinners on the 21<sup>st</sup> May which the children will eat in the hall. However, if your child normally has hot dinners on this day and you would like them to join you for the picnic lunch please ensure you provide them with a packed lunch on this day and do not book your child a dinner for this day. KS2 please be reminded that you will need to cancel your hot meal order if appropriate.

The PTA have kindly offered to provide the children with ice-lollies after they have participated in all their sporting activities. They are also going to serving hot and cold refreshments available to purchase throughout the morning.

Please can you fill in the Google form below stating whether permission is given or not for your child to have an ice lolly on the day. <https://forms.gle/BCMP39pHgn3m6noHA> Please ensure that you have completed the form by the 8<sup>th</sup> May.

Lastly, if you have any old sports day T-shirts (plain red, yellow, green and blue) which your child has grown out of and would like to donate to school for other children to use. Please can you bring them to the School Office before the 15<sup>th</sup> May.

We look forward to seeing you at the event.

Yours sincerely

Mrs Sears and Mr Burgess (PE Subject Champions)