Team input	Parent Forum	Output
School:	Purpose:	Answers to questions/queries
Whole School Improvement	Support and promote children's	raised/agreed solutions
Updates	learning and wellbeing	actions.
Communication re systems	Reflect on successes	
and structures, curriculum,	Active consultation with parents	Updates on Whole School
provision	and carers on school decisions	Improvement actions
Feedback from	policies/procedures	
consultations re policy etc	Opportunity for regular parental	Agree plans that support the
	voice	way the school wants to
Parent Representatives:	For community members to meet	develop and improve
Ideas received from year group body	together for a common goal	outcomes for our children
Year group parent whole	Leadership/members?:	Shared resources regarding
school questions (at least	Headteacher/Deputy	website etc
two working days before	Admin Assistant (minutes)	
meeting)	Invited members of staff/pupils	Ideas for future topics
Shared successes	Parent Year Group	
	Representatives	Clear communication with
	Governors	school and parents/carers
	How will we be: Confidential collaborative Non-specific (not about individual children/adults) Solution focused	Consultation: Agreed reading of draft policies ready for feedback next meeting
	Frequency: Half termly	